

## **SAS Meeting Minutes 12/6/22**

9:00 to 10:30 a.m. in 242 O'Shaughnessy Hall

**Attending:** Celeste Lourigan, Birgit Deymann, Kelly Huth, Tiarra Lax-Walker, Mechelle Celie, MacKenzie Rizzo, Lori Butchko. Not in attendance - Alexis Duntz

**Administration:** Ashley Zingo

**Meeting called to order at 9 a.m.**

**Welcome to new members and introductions**

**Spring SAS Business;**

- Tuesdays seem to be agreeable as a good meeting day
- Zoom option to be implemented for public forum
- Re-election of officers - Celeste and Birgit to stay on as President and Vice President, with Lori volunteering to take on the Secretary role in Jan.
- Going forward elections will be held in Jan. Anonymous Google form?

**Winter Break Event:**

- Jan 13 set as the date for Bowling at Strikes and Spares 12:30-3, with people going home after.
- Pizza to be provided
- Mechelle to prepare an RSVP including a request for shoe size and dietary restrictions. Mention that staff should be there at 12:15. SAS Committee to be there at 12. Alternative pizza for food restrictions to be purchased and brought in if allowed.

**Future Events:**

- Focus on fun events involving getting to know one another and networking
- Suggestion of establishing a walking club
- Hold another book club, possibly this coming Spring, then just once a year in the Spring.
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**Dean's Office News:**

- Pulse Survey report - focus on staff appreciation. Staff newsletter to be started, partnering/input from SAS?
- Supervisor communication re: events. Monthly email is helpful
- Onboarding - SAS info/invite for new staff luncheon to include with onboarding info
- Undergraduate coordinator meetings - give DUS notice (w/undergrad coordinator cc'd) of meeting to encourage attendance

Minutes submitted by Kelly Huth 12/6/22.