

SAS Meeting Minutes 5/6/21

9:00 to 10:45 a.m. via Zoom

Attending: Kristine Alumbaugh, Becky Badger, Birgit Deymann, Christine Grandy, Kelly Huth, Tammy Kaczor, Celeste Lourigan, Kim Murray, and Jenny Petersen

Absent: Paloma Garcia-Lopez

Administration: Michelle LaCourt, Allison Collins

Meeting called to order at 9 a.m.

Congratulations to Birgit Deymann as the new SAS VP!!

Public Forum:

- It was suggested by a staff member to start an “admin to admin” mentoring program. The program would be especially useful to those who are new to their position, college and/or the university.
- Megan Snyder has asked to join the SAS committee to fill the vacancy.

Lunch and Learn:

- Scheduled Lunch and Learns
 - September (week of 13th) - ND Toastmasters, Todd Boruff - “Be a Better Speaker In Person!”
- Other ideas:
 - Send email to faculty volunteers for Lunch and Learn volunteers and ideas.
 - Yoga or pilates in person, crochet/knit, cookie decorating, cooking demonstrations, canvas painting

Event Planning:

- Garden/Plant Exchange follow up:
 - Coordinate with the Department of AAHD Pottery Sale next year. Possibly even setting up within the same area.
 - Good way to raise money? Many would like to donate if they do not bring anything. Could add monies donated to the October Breast Cancer Fundraiser?
- Flick on the Field: Approval still has not been granted. Move to fall possibly on 8/11 or 8/12 as a welcome back event. Maybe a popcorn food truck or kona ice truck? Michelle is in support and suggested a combined event with the Dean’s office.
- October - Breast cancer awareness event to expand to monthly fundraising?
 - Brainstorm ideas:
 - Sponsored non-profit that we give to. Send google form asking staff for their favorite charity?
 - Keep it simple - Sell die cuts for new charity each month. If you buy 5 you can be entered for a drawing.
 - Luminaries around a track to raise money. Walk-a-thon? Would take place during the work day.

Other:

- Last meeting for the AY
- Next meeting will be in August.

- Limit to 1 hour.
- Becky will reserve 242 O'Shaughnessy Hall and include Zoom info for those at home.
- Return to campus: Can SAS do something or provide help in returning to campus?
 - Welcome back gift sitting on desk when staff return: gift ideas include small engraved stone with positive words, small succulent plants in pots
 - New spending guidelines for 21-22 AY?

Events Calendar:

August 11th or 12th event? - Flick on the Field

September (week of 13th) Lunch and Learn - in-person speaking with ND Toastmasters

October event - Breast Cancer fundraiser

The next meeting will be in **August at 9:00 a.m. in 242 O'Shag or via Zoom.**

Minutes submitted by Kim Murray 5/10/21

Have a great summer!