

## **SAS Meeting Minutes 1/14/21**

9:00 to 10:45 a.m. via Zoom

**Attending:** Kristine Alumbaugh, Becky Badger, Birgit Deymann, Paloma Garcia-Lopez, Christine Grandy, Kelly Huth, Tammy Kaczor, Celeste Lourigan, Kim Murray, and Jenny Petersen

**Administration:** Allison Collins, Michelle LaCourt

**Meeting called to order at 9 a.m.**

### **Public Forum:**

None

### **Lunch and Learns:**

- January followup - Brooke's Lunch and Learn on 1/13/21 - Brooke will be forwarding her presentation slides to Tammy. We will post on the SAS Resource webpage. Ask about staff resources to report students in crisis - possibly University Counseling Center or Health Services?
- February - Tammy to contact Jess Payne to work out details. Date will be February 17 or 18 on the topic of sleep.
- March -
- April -
- New ideas -
  - Event planning guidance from VenueND per Becky
  - Graduation preparation roundtable/brainstorm/open forum. Kelly to put together after we have more guidance from executives.
  - Virtual class with Yoga Steve in April? Will need to work around spring break times of local schools. Jenny will contact Steve. Michelle can look into getting this approved through Chris Maziar as Yoga Steve is a staff member.

### **Event Planning:**

- Movie night event in Duncan Midfield Commons will be tabled. With COVID issues and many staff working out of their homes it didn't seem appropriate.
- Valentines to staff - Email valentines to all staff as this will reach those working from home. Becky to send out on 2/12 using her Hallmark account.
- Other event ideas -
  - Early May - plant exchange, tools, seeds, bulbs.
  - Netflix watch party for staff event
  - Virtual comedy standup show

### **Other:**

- Meeting minutes for 12/3/20 were approved with no changes.
- Done Wells - There were none in December. Kim will send out another email reminder.
- SAS vacancies - Celeste Lourigan self-nominated to join the SAS Committee. She was approved and stayed to sit in on the meeting. Kim will send new member email which will include the confidentiality agreement, bio, etc. She will need to be added to the ListServe and the website. That leaves 1 vacancy.

- United Health Services sent a report regarding 2020 donations of \$10,500. A total of 105 patients received \$100 gas and/or grocery cards! Because of lower funds for 2021 it has been agreed that \$50 gift cards will be given so that more people will benefit. See report.
- Rob Becht, former employee in dean's office, donated \$500 to the SAS Committee. What can we do with it? Buy flowers and give away? Considered a gift. Decided to bank it for now.

**Congratulations to Tammy's son on his admission to Notre Dame!!!!!!**

The next meeting will be **Thursday, February 4 at 9:00 a.m. via Zoom.**

Minutes submitted by Kim Murray 1/15/21.