**SAS Meeting Minutes 8/6/2020**

9:00 to 10:30 a.m. via Zoom

**Attending:** Kristine Alumbaugh, Becky Badger, Noelle Elliott, Christine Grandy, Kelly Huth, Tammy Kaczor, Kim Murray, Jenny Petersen, and Olivia Williamson

**Administration:** Allison Collins, Michelle LaCourt

Meeting called to order at 9:00 a.m.

**Public Forum:**

Much of the meeting was set aside for public forum.

Father Bracke and his office continues to offer support to staff.

* Please call him at (574) 631-4131 or email [James.A.Bracke.4@nd.edu](mailto:James.A.Bracke.4@nd.edu) anytime! He is open to Zoom meetings.
* His office is looking into a way for staff to submit prayer requests.

“How does staff feel about coming back to campus?” Is there a place for staff to have open conversations?

* Possible solution: 1. Send survey to staff so they can answer anonymously. 2. Share results with staff as a way to know how others feel in the scary time. 3. Share hard data with the Dean’s office.
* Brainstorm on shared Google doc with the goal of getting a survey to staff this week.

**Lunch and Learns:** This will be tabled until the next meeting.

September, October, November

**Event Planning:** This will be tabled until the next meeting.

Board and Brush, New Staff Welcome, Fall and Winter Break staff events, Breast Cancer Fundraiser, Diversity event followup

**Other:**

SAS Committee Vacancy: An invitation will be sent out.

Military Care packages: This will be tabled until the next meeting.

SAS meeting times for remaining AY: Usually Thursdays from 9:00 am to 10:30. Becky will create dates.

**Administration:**

SAS Committee has $5000 budget for the 20-21 academic year.

The next meeting will be **Thursday, August 13 at 9:00 a.m. via Zoom.**

Minutes submitted by Kim Murray 8/7/20.