

SAS Meeting Minutes 12/12/19
9:00-10:30 am; 502D O'Neill Hall

Attending: Noelle Elliott, Jenny Petersen, Olivia Williamson, Kristine Alumbaugh, Christine Grandy, Tammy Kaczor, Jessica Likens, Kim Murray, Kelly Huth

Administration: Allison Collins, Michelle LaCourt

Meeting called to order at 9:00 am

Public Forum

- No topics were brought to our attention.

Minutes

- The minutes of the previous meeting were approved.

Lunch and Learns

- Jessica Payne and Sleep: waiting to confirm a date.
- Possible ideas: sound therapy, Unity Gardens and preparing your spring garden
- February 12, 2020: Philosophy professor, Megan Sullivan, and The Good Place

Winter Break Event: Pottery Painting in Riley Hall

- We will plan to do our winter break event January 8th, 2020.
 - Kim ordering soup and potato bar and tea from McAlister's.
 - Olivia has ordered ceramic pieces and pottery.
 - Will provide water bottles for everyone.
- Will eat and create in upstairs studio on 3rd floor (room 306).
 - Will split between ceramic studio and 3D classroom. SAS will setup at 8.
- Jenny will ask to reserve the Great Hall in O'Shaughnessy. Kim will reserve tables and linens.

SAS Membership

- We have a vacancy so Olivia will send out an email
- Olivia's presidency will be ending next year. We need to consider a replacement.
- Jenny will remain as our VP!
- Kim will become the secretary in place of Jessica
- Christine will become the media officer in place of Noelle

Administration Updates

- Olivia created a draft of guidelines for the staff development funding and presented it to Michelle for feedback. Michelle will present it to Dean Mustillo for feedback and approval.
- The University will be switching to 5-year forecasting; coming soon.
- The history department moved into their new space on the 4th floor of Decio – feel free to check out the new space!

- Michelle shared that she'll be reviewing endowment spending this week. She wants to give a reminder that we should report any money that hasn't been spent in stewardship reports.

Next meeting will be December 12, 2019 in 242 O'Shaughnessy.

Minutes submitted by Jessica Likens 12/12/19