

**SAS Meeting Minutes 10/17/19**  
**9:00-10:30 am; 107 Malloy Hall**

**Attending:** Noelle Elliott, Jenny Petersen, Olivia Williamson, Kristine Alumbaugh, Christine Grandy, Tammy Kaczor, Jessica Likens, Kim Murray, Kelly Huth

**Administration:** Allison Collins

**Meeting called to order at 9:00 am**

**Public Forum**

- It was suggested that we request an allotted budget that could be used as funding for staff to attend conferences or staff development classes. Staff could apply for grants.
- We discussed clarifying the tuition benefit for employees.

**Minutes**

- The minutes of the previous meeting were approved.

**Lunch and Learns**

- September: Kim Zabroski from United Way hosted a lunch and learn for breast cancer resources in September.
- October: October 30<sup>th</sup> will be a Registrar Refresher from Rochelle Jones and Jennie Brackett from the Registrar's office discussing the following topics:
  - What students see during the registration process
  - Courseleaf TUSC reports - what is available and how they can help you
  - Standard and custom reports that the Registrar can run for you
- November: Maureen from Beacon Health is coming to talk about reading nutrition labels the 27<sup>th</sup> of November.
- Spring Lunch and Learns – possible ideas:
  - Tammy will reach out to Jess Payne for a presentation about sleep
  - Megan Sullivan to talk about the Good Place
  - Need to brainstorm a 3<sup>rd</sup> option

**Breast Cancer Fundraiser Debriefing**

- Our tailgate fundraiser made over \$1000!
- Ideas to change:
  - Working the event in shifts
  - Online t-shirt sale
  - Amount of work that goes into the set-up of the event
- Ideas for next year:
  - Online t-shirt sale
  - Have departments post a poster and pay to put up a ribbon in a competition between each other
    - Could even reach beyond arts and letters. Olivia will reach out to SAC (?) committee.
  - Spirit week to pay for wearing a theme
  - Raffle went well – possibly doing an online raffle

### **Fall Break Event**

- We will host Hocus Pocus in Riley 200 next Thursday, October 24, 2019 at 1:30 pm.
- Will have snacks:
  - Kettle corn from Amazing Acres – Christine will pick this up.
  - Floats with left over ice cream and soda from the fundraiser.
  - Cookies that Kristine will order from Insomnia Cookies.
  - Regular popcorn – Kelly will pick up from Martins.
    - Noelle will see if concessions could make us some popcorn.

### **Winter Break Event**

- We will plan to do our winter break event the week of January 6<sup>th</sup>, 2020.
- Possible ideas include:
  - Kristine will look into doing pottery at the Pigeon & the Hen for everyone to paint pottery.
    - Olivia will talk to the art department to see if we could get ceramics to paint here on campus.
  - Food: soups and salads and/or a potato bar
  - Making wreaths
  - Crocheting and knitting
  - January Health Kickoff: classes or workouts in Duncan with RecSports
    - Classes: climbing wall, yoga, cycling, free workouts, meditation, Zumba
    - We will call Duncan to see if instructors are available

### **SAS Membership**

- We have a vacancy, we will do a call out for another member in the middle of November.

### **Administration Updates**

- If someone retires from the College, they can attend staff events.
- Staff Development: Allison will propose this to Michelle for her thoughts.

**Next meeting will be November 21, 2019 in 242 O'Shaughnessy.**

Minutes submitted by Jessica Likens 11/18/19