

**SAS Meeting Minutes 5/23/19**  
**9:00-10:00 am; 107 Malloy Hall**

**Attending:** Noelle Elliott, Jenny Petersen, Olivia Williamson, Kristine Alumbaugh, Christine Grandy, Tammy Kaczor, Jessica Likens, Kim Murray, Kelly Huth, Cassie Rekos

**Administration:** Mo Marnocha, Michelle LaCourt, Kim Patton

**Meeting called to order at 9:00 am**

**Public Forum** - No public forum topics.

**Minutes**

- The minutes of the previous meeting were approved.

**Lunch and Learns**

- Fall – will need to work on setting dates over the summer
  - Sustainability - Olivia
  - Building Tour - Jenny
  - Reading Nutrition Labels – Cassie
- Possible spring topics: flower arrangements, Engaging women/Planners (Noelle)
- Possible winter/spring workshop idea: wreath workshop (Kelly/Floradashery)
- Could reach out to staff for hidden talents to share

**Event Planning**

- Summer Event – Bus Trip to Chicago
  - Everything is good to go! So far there are 27 people signed up.
  - Bus schedule (EST)
    - Depart from Library Circle at 9:00 am
    - Arrive at Navy Pier at 11:00 am
    - Depart from Navy Pier at 6:30 pm
      - Jenny has arranged for Giordano's pizza on the bus on the way back
    - Arrive at Library Circle at 8:30 pm

**Breast Cancer Fundraising**

- Tailgating – Friday, October 11th
  - Could do a Friday or Saturday – most likely a Friday would work better for staff
  - Could sell food, t-shirts, and/or silent auction items
    - Tammy looked into field passes; Olivia and Kristine will look into tickets. Can start raffle a month in advance.
    - Walking taco, ice cream and hotdogs
    - Need to keep looking for silent auction donations over the summer; packable and valuable
  - Photo booth has been booked with photo tech
    - Will have a link for people to download photos
    - Art Department has props and backgrounds

- Permission to use the quad
  - Need to confirm location; possibly between Riley and O'Shag
- Will need rain contingency plan

**Administration Updates**

- None

**Next meeting will be in August.**

Minutes submitted by Jessica Likens 5/23/19