

SAS Meeting Minutes for 12/14/16
9:00-10:40 am; 119 O'Shaughnessy

Attending: Noelle Elliott, Pam Hutchings, Cheryl Lee, Laurie Mastic, Marie Revak, Maribel Rodriguez, Rhonda Singleton, Terri Sweeney, Olivia Williamson

Administration: Rob Becht, Mo Marnocha

Meeting called to order at 9:00 am

Public Forum
~~**Form**~~

Minutes

The minutes of the previous meeting were approved.

Winter Workshop

- Laurie reserved the Great Hall for the Winter Workshop luncheon, January 11th. Maribel ordered the Potato and Salad bar for lunch and will confirm if a continental breakfast (coffee, tea, sweet rolls) could be included in the request.
- The workshops will start at 8:30 am with 45 minute sessions for each workshop (drawing, printing, pottery wheel demonstration, poetry slam).
- Those attending will meet in Riley Hall, Room 200 at 8:00 am.
- Haley Flynn will conduct the poetry slam sessions in Riley Hall, Room 201.
- Laurie will schedule a meeting the week of January 3rd to finalize the Winter Workshop plans.

Lunch and Learn

- Laurie commented that Anne Kolaczyk did a wonderful presentation on Lynda.com which was very informative. Unfortunately the presentation was not well attended.
- Rhonda will follow up on a day and time for Dr. Jessica Payne's Sleep presentation in February.

Other

- The committee offered feedback regarding SAS' Race to Goal fundraiser trivia night. The event was quite successful, raising over \$1,500. Cheryl did an outstanding job as MC. It was decided that SAS would host another trivia night in early Fall, 2017.
- Laurie mentioned there is one opening on the SAS committee since Wendy Wolfe resigned. She shared that Jaclyn Sukich from the Sociology department expressed an interest in becoming a member. It was decided by the committee that SAS would welcome self-nominations from the staff in Arts & Letters. Laurie agreed to send out an email.
- Noelle mentioned setting up a Facebook page for SAS. Further details will be discussed at the January meeting.

Administration Updates from Rob and Mo

- Rob stated that Lynn McCormack (English Department) has developed a resource tool to aid new employees and will share with the committee for approval.
- Mo commented on organizing an Arts and Letters staff photo directory and is working on the logistics.

Meeting adjourned at 10:40 am.

Minutes submitted by Terri Sweeney on 12/16/16