

**SAS Meeting Minutes for 11/16/16**  
**9:00-10:30am; 339 O'Shaughnessy**

**Attended:** Noelle Elliott, Pam Hutchings, Laurie Mastic, Marie Revak, Maribel Rodriguez, Olivia Williamson

**Absent:** Cheryl Lee, Rhonda Singleton, Terri Sweeney

**Administration:** Kim Patton

**Meeting called to order at 9:00 am**

**Public Forum**

Laurie mentioned the resignation of Wendy Wolfe, due to her present work responsibilities; she feels she would not be able to fulfill her position with SAS. SAS will have 1 to 3 position openings at the end of this year; self-nominations may need to be called for around the middle of December.

**Minutes**

The minutes of the previous meeting were approved with minimal changes.

**Lunch and Learn**

The next Lunch and Learn is titled, "Who's Lynda," and will take place on November 28th from 12:00pm – 1:00pm in 119 O'Shaughnessy Hall, presented by Anne Kolaczyk.

- An email reminder with the Lunch and Learn poster will be sent out on Monday, November 21st and November 28th; Olivia will be making minor updates to the poster.
- Thank you cards and Irish Crunch Popcorn were given to the past two presenters; thank you Maribel for picking up the popcorn.

The future Lunch and Learns are as follows:

- February – Rhonda – Sleep with Jessica Payne – no update
- March – Cheryl – Social Media (possibly Kate Garry, or someone from communications)
- April – Pam – Thrive! President, Diana Placzowski has agreed to speak.

Previous suggestions offered included presentations on Social Media and Endeavor.

**Winter Workshop – Riley Hall – January 11<sup>th</sup> from 8:30am to 12:00pm with Lunch beginning at 12:30 in the Great Hall of O'Shaughnessy.**

Topics - Ceramics, Printmaking, Drawing and Poetry Slam: Olivia gave an update on the art portion.

- The printmaking and drawing supply cost will be \$500.00 for each event; a price is still being worked on for the ceramic tiles. When the tile cost is complete, Olivia will give the information to Laurie so she can present it to Rob. Olivia will make the reservations for January 11<sup>th</sup> and also the 12<sup>th</sup> as a backup date. The plan is to have (4) stations with 15 to 20 people at each station lasting 45 minutes for each project, with everyone being preassigned to a group. The fourth station will be the Poetry Slam in Riley Hall, room 200; Noelle is working on this portion of the event.

Olivia is reserving room 200 Riley Hall and Laurie is reserving the Great Hall. UPDATE: both spaces are reserved. All presenters will be invited to lunch.

Suggestions:

- Olivia is also checking to see if there will be art items for purchase and if the industrial designers are interested in giving us an Industrial Design tutorial/demonstration.

**Lunch Menu:** Baked potato bar, with soup and salad, Maribel is contacting catering.