

**SAS Meeting Minutes for April 7, 2015**  
**9:00-10:30 am; 119 O'Shaughnessy**

**Attending:** Eileen Barany, Kelli Brown, Laurie Mastic, Darlene Nowakowski, Marie Revak, Maribel Rodriguez, Rhonda Singleton, Terri Sweeney

**Guests:** Mo Marnocha, Lori Maurer

**Meeting called to order at 9:07am**

**Regular Business:**

1. Summer Tour
  - A. At St. Pat's park on June 4 from 10 am-3pm
  - B. Deposit needs to be made May 21
  - C. Meet at the park and take 2 vans to the landing (some may need to drive themselves and meet at the landing, if more than 30). The canoe trip will take approximately 2 hours. We will then have lunch catered by Famous Dave's. The park staff will provide a guided nature hike. After which there will be volleyball and horseshoes available. We will not be charged for the use of the pavilion.
  - D. In case of inclement weather and the park calls it, they will refund fees for anyone unable to make the rainedate.
  - E. For those not on summer break, they must go to work before but do not have to return after, if they participate in the full day. Those who don't attend are expected to come into work.
  - F. Famous Dave's will cater. They do have a vegetarian option. They will bring tables, tablecloths, plates, and silverware.
2. Flextime

We worked on the details of the proposal. We would not need to go through the Provost if we presented this as flextime, not altered hours. The offices will remain open during the official business hours of 8:00 am-5:00 pm. We are proposing that each staff member does not need to work the same hours as long as the office remains open. Mo recommended that SAS finalize the proposal and present it.
3. April 15<sup>th</sup> meeting will be held in 116 Haggard Hall

Minutes respectfully submitted by Laurie Mastic 7/2/15