

**SAS Meeting Minutes for January 6, 2015**  
**9:00-10:30 am; 119 O'Shaughnessy**

**Attending:** Eileen Barany, Kelli Brown, Laurie Mastic, Darlene Nowakowski, Maribel Rodriguez, Rhonda Singleton, Terri Sweeney and Brenda Teshka

**Meeting called to order at 9:11**

**Regular Business:**

**1. January Workshop update**

- a. Darlene has collected the gift certificates/cards from all who picked them up.
- b. Brenda has the 2 mugs to add to the drawing.
- c. Brenda has the boxes for the drawings and will bring them.
- d. Eileen will bring the list of attendees and what they selected.
- e. Eileen will print 10 slips for each attendee.
- f. Be at North Dining Hall between 8:00 and 8:15.

**2. Elections of Officers**

- a. Nomination for President – Darlene Nowakowski
- b. Nomination for Vice President – Maribel Rodriguez
- c. Nomination for Secretary – Laurie Mastic
- d. Nomination for Media Officer – Eileen Barany
- e. The slate passed unanimously.

**3. Welcome of New Member**

- a. Reminder to all members, in addition to Terri Sweeney, the new member, to send a jpeg picture of self to Eileen.
- b. Laurie will send Mission Statement and Bylaws to Terri

**4. Website updates**

Eileen will update the contact list and website with the new officers and member.

**5. Membership**

- a. The committee currently has 7 members and should be 10. We should see if there are others willing to serve.
- b. A discussion ensued about new employees being required to wait for a full year to serve. The committee would like to change the Bylaws to require a Semester instead of Year employed. Darlene will check with Rob about this.
- c. Eileen will send out a notice once the change is approved to all staff and asking for additional members.

**6. SAS\_Committee folder on g:drive**

Most of the committee was unaware this existed. We tried it and realized we could not access it. Darlene checked with Clarence Helm (ALCO) to see how to add the current members and delete those no longer on the committee. He simply needed the list and made the update.

**Meeting adjourned at 9:41 am.**