

**SAS Meeting Minutes**  
**April 10, 2013**  
**9:00-10:30 am; 339 O'Shaughnessy**

**Attending:** Judy Benchaar, Nell Collins, Lynn Holbrook, Lynn McCormack, Teena Sexton, Brenda Teshka, Michelle Thornton

**Election of new Vice President**

With the resignation of the outgoing Vice President Amy Williams, President Lynn McCormack asked for nominations to fill in as Vice President until the next election. Brenda Teshka was nominated and voted in unanimously.

**Summer Events**

We discussed several different options for a staff and family outing this summer. Judy Bencharr looked into reserving Seitz Park for a picnic. It costs \$35 to rent the site. Previously discussed were a game/picnic at the Cove and a Potawatomi Park picnic/Zoo day. Any of these would be a Saturday or Sunday family event. Nell Collins will send out a staff survey to gauge interest in the different events before determining which are feasible and preferable.

**New Business**

We have two new SAS members to get our current membership back up to 10. In the first week of May, per SAS by-laws, SAS members who have been on the committee two years or more will step down from the 2013-14 committee (McCormack, Monokroussos, Sexton, Thornton) and self-nominations will be requested. The members stepping down, and any other staff members, will have the opportunity to self-nominate for the four open positions, with nominations due by May 15th. If we have equal to, or fewer nominations than open positions, those staff will automatically be added to SAS. Should we have more nominations than open positions, SAS will hold a run-off election, by secret ballot, with ballots mailed by May 20th. Ballots would be due by June 3rd. A vote count would take place with results announced within 5 days of the end of the election.

**Announcements**

We will host staff appreciation week May 28<sup>th</sup>-31<sup>st</sup>, which will coincide with the Dean's Office Arts and Letters staff appreciation luncheon on Thursday, May 30<sup>th</sup>. Look for more information regarding this fun week.

The question was raised to Rob Becht about the staff getting a lounge. Rob has stated that he is inquiring with those who coordinate College space to see if one is feasible anywhere.

**Current SAS membership for 2012-13 includes:**

Judy Benchaar	343 O'Shaughnessy	1-4705	<a href="mailto:jbenchaa@nd.edu">jbenchaa@nd.edu</a>
Nell Collins	318 O'Shaughnessy	1-5572	<a href="mailto:ncollins@nd.edu">ncollins@nd.edu</a>
Heather Denton	217 O'Shaughnessy	1-5189	<a href="mailto:Heather.Denton@nd.edu">Heather.Denton@nd.edu</a>

Lynn Holbrook	B025 Performing Arts	1-0633	<a href="mailto:lholbroo@nd.edu">lholbroo@nd.edu</a>
Lynn McCormack	356 O'Shaughnessy	1-4702	<a href="mailto:mccormack.12@nd.edu">mccormack.12@nd.edu</a>
Jessica Monokroussos	323 O'Shaughnessy	1-0481	<a href="mailto:jmonokro@nd.edu">jmonokro@nd.edu</a>
Darlene Nowakowski	301 O'Shaughnessy	1-8069	<a href="mailto:dnowakow@nd.edu">dnowakow@nd.edu</a>
Teena Sexton	329 DeBartolo	1-5881	<a href="mailto:sexton.25@nd.edu">sexton.25@nd.edu</a>
Brenda Teshka	104 O'Shaughnessy	1-9468	<a href="mailto:teshka.1@nd.edu">teshka.1@nd.edu</a>
Michelle Thornton	612 Flanner	1-6433	<a href="mailto:mthornt2@nd.edu">mthornt2@nd.edu</a>