

**SAS Meeting Minutes**  
**August 14, 2012**  
**9:00-10:00 am; 339 O'Shaughnessy**

**Attending** Judy Benchaar, Lynn McCormack, Jessica Monokroussos, Claire Shely, Brenda Teshka, Michelle Thornton, Amy Williams

**New members** Judy Benchaar, Lynn Holbrook, Brenda Teshka

**Excused** Lynn Holbrook, Teena Sexton

**Resigned** Kristal Chester

- 1) Introductions & discussions of backgrounds of new SAS members (Judy and Brenda) to current SAS members
- 2) Elections for the upcoming year September 2012 – August 2013

President: Lynn McCormack

Vice-President: Amy Williams

Secretary: Michelle Thornton

- 3) The SAS website has been created. After review and further updates the site should be accessible to all staff by the end of September. Amy Williams has volunteered to be the webmaster for the website. SAS thanks the Communications office for their support and guidance during this process and the College for providing necessary funds for SAS to create a website.
- 4) An email will be sent asking for volunteers for the one open seat on the SAS committee.

Current SAS membership for 2012-13 includes

Judy Benchaar	343 O'Shaughnessy	1-4705	<a href="mailto:Judith.A.Benchaar.1@nd.edu">Judith.A.Benchaar.1@nd.edu</a>
Lynn Holbrook	B025 DPAC	1-0633	<a href="mailto:Lynn.J.Holbrook.3@nd.edu">Lynn.J.Holbrook.3@nd.edu</a>
Lynn McCormack	356 O'Shaughnessy	1-4702	<a href="mailto:mccormack.12@nd.edu">mccormack.12@nd.edu</a>
Jessica Monokroussos	323 O'Shaughnessy	1-0481	<a href="mailto:jmonokro@nd.edu">jmonokro@nd.edu</a>
Teena Sexton	329 DeBartolo	1-5881	<a href="mailto:sexton.25@nd.edu">sexton.25@nd.edu</a>
Claire Shely	834 Flanner	1-7459	<a href="mailto:cdettlin@nd.edu">cdettlin@nd.edu</a>
Brenda Teshka	104 O'Shaughnessy	1-9468	<a href="mailto:bteshka@nd.edu">bteshka@nd.edu</a>
Michelle Thornton	612 Flanner	1-6433	<a href="mailto:mthornt2@nd.edu">mthornt2@nd.edu</a>
Amy Williams	101 O'Shaughnessy	1-1135	<a href="mailto:awilli27@nd.edu">awilli27@nd.edu</a>