

**SAS meeting Minutes**  
**May 16, 2012**  
**9:00-10:30 am; 339 O'Shaughnessy**

**Attending:** Kristal Chester, Lauren Fox, Lynn McCormack, Jessica Monokroussos, Claire Shely, Michelle Thornton, Amy Williams

**Excused:** Carol Kraus, Teena Sexton

Meeting requested by Robert Becht and Mo Marnocha to ask for SAS's input on switching the final group of salary pay method staff to hourly pay method.

Rob and Mo agreed to check with HR and Payroll to see when the best time might be to make the switch, possibly around August when there will be three pay periods in the month to make the transition least intrusive for staff to adjust their monthly budgets, but far enough in advance to have time to adjust their budgets.

SAS will invite Julie Boser, HR Benefits, to attend the Town Hall meeting to answer questions and show the difference between how non-exempt staff vacation and sick time accrues with the salary pay method vs. the hourly pay method.

*Private meetings may be scheduled with Julie Boser to determine amounts per pay check with the change-over to the hourly pay method so you can know how it will affect your monthly budgeting.*

Scheduled Town Hall Meeting Friday, May 25 9:00 – 11:00 AM in 119 O'Shaughnessy

So far, the main other topic for discussion at the Town Hall meeting seems to be the change for the 12 month to 10 month staff members, however, only 6 responses have been received. SAS is hoping to receive more ahead of time or hopeful that people will come to the meeting prepared to speak openly and address issues.

Current SAS membership for 2011-12 includes

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Kristal Chester	219 O'Shaughnessy	1-7266	<a href="mailto:kchester@nd.edu">kchester@nd.edu</a>
Carol Kraus	121 Malloy	1-5732	<a href="mailto:ckraus@nd.edu">ckraus@nd.edu</a>
Lynn McCormack	356 O'Shaughnessy	1-4702	<a href="mailto:mccormack.12@nd.edu">mccormack.12@nd.edu</a>
Jessica Monokroussos	323 O'Shaughnessy	1-0481	<a href="mailto:jmonokro@nd.edu">jmonokro@nd.edu</a>
Teena Sexton	329 DeBartolo	1-5881	<a href="mailto:sexton.25@nd.edu">sexton.25@nd.edu</a>
Claire Shely	834 Flanner	1-7459	<a href="mailto:cdettlin@nd.edu">cdettlin@nd.edu</a>
Michelle Thornton	612 Flanner	1-6433	<a href="mailto:mthornt2@nd.edu">mthornt2@nd.edu</a>
Amy Williams	101 O'Shaughnessy	1-1135	<a href="mailto:awilli27@nd.edu">awilli27@nd.edu</a>