

Meeting minutes for 5-22-2014

Attendees: Lynn McCormack, Lynn Holbrook, Brenda Teshka, Darlene Nowakowski, Eileen Barany, Kelli Brown, Maribel Rodriguez, Rhonda Singleton

Absent: Laurie Mastic, Geoffrey Carter

Guests: Mo Marnocha, Lori Maurer

9:05 AM meeting came to order.

Summer Meetings:

Everyone voted "No" to June and July meetings, unless necessary.

Pot Luck:

Everyone voted "Yes" to have a staff pot luck. The pot luck will be held on Wednesday, June 18th. Brenda will email an invitation to the staff and create a Google doc so everyone who plans to attend can see what everyone else is planning to bring. Brenda will ask Mo or Rob if the Dean's Office has plates, napkins, and utensils and if they will provide drinks.

Old Business:

Changes to the Bylaws:

1. **Article IV: Membership:** Article IV: Membership: All staff employed by the College of Arts and Letters who do not hold academic appointment or have faculty voting membership, and have been in the College for one year shall be eligible for election to SAS. Once a staff member has served 2 consecutive 2-year terms, or has stepped down from SAS within that time frame, that staff member is ineligible to serve on the SAS Committee for two years.
2. **Article IX: Committees:** The president shall solicit volunteers to appoint the members of any standing, special, and/or ad hoc committee approved as deemed necessary by the SAS Committee.
3. **Article X: Removals from Committee:** The president shall appoint the members of any standing, special, and/or ad hoc committee approved by the SAS Committee. Any representative of the SAS Committee may be removed upon a two-thirds (2/3) vote of no confidence by voting members of the Committee.
4. Article XI and XII: No changes.

New Business:

1. Road Trip: Mo said that SAS, not the Dean's Office, would coordinate a road trip and that the Dean's Office would fund it, depending on cost.
2. Endeavor: Lori Maurer asked for feedback on changing the "Expectations" section of the annual review process to "Goals." Lori may put together a focus group for further discussion.

Next meeting will be held the last week of May 2014 to discuss ideas for a bus trip.

Meeting adjourned at 10:34 AM

Respectfully submitted by Eileen Barany