

SAS Meeting Minutes: November 14, 2013
9:00-10:30 am; 119 O'Shaughnessy

Attending: Judy Benchaar, Geoffrey Carter, Nell Collins, Heather Denton, Lynn Holbrook, Lynn McCormack, Darlene Nowakowski, Katie Schlotfeldt, Brenda Teshka, Michelle Thornton

Guests: Rob Becht, Mo Marnocha, Lori Maurer

Open Forum

The SAS committee started a new open forum for the first 30 minutes of our meetings. Any staff member is invited to attend. One staff member came to see what SAS was about.

Workshop Topics and Public Responses

The SAS committee passed out a survey for the staff to fill out asking for input regarding our January workshop. We received quite a bit of feedback with questions and concerns that staff have for other entities on campus. The question was raised on whether or not we would have enough time between now and the end of the year to organize the workshop. We voted 9 to 1 to postpone the workshop until the spring.

Some other ideas that came up to do in January are: invite the speaker from Whole Foods again to expand a little more on what she talked to us about last time she was here, have someone from the Art Department do some kind of pottery with us all, or have Prof. Jim Collins from FTT do a film analysis. We decided to send all three of these options to the staff to see which one of these ideas they prefer.

New Business

The committee was approached by several staff members wanting to know why the SAS committee members weren't voted in by the staff of the college. This led to a discussion regarding the Bylaws Article X: Removals from Committee which states "Any representative of the SAS Committee may be removed upon two-thirds (2/3) vote of no confidence by staff of the College of Arts and Letters." Since this was brought to our attention we decided to send out a confidence survey regarding the current members of SAS.

Other Items

Rob reported that they have taken a look at an area of the loft space on the 3rd floor of O'Shag for a possible staff lounge. They have started clearing it out and think that this might be a good spot for the lounge. He will keep us updated on the progress.

We asked Rob if there is any progress on the rugs in O'Shag being replaced and why are there several rugs rolled up and left in hallways to be tripped on? Rob will check on getting them replaced or having a service come in and change them out on a regular basis. The question was also placed to Rob as to why there is no custodial staff in O'Shag every day. Rob said if there is something that needs attention to right away email him and he will help you get someone as soon as possible.

Rob was asked to update us on the status of getting technology in the conference rooms. The shared conference rooms in O'Shang and Decio have telephones that you can use for conference calls. He said they are looking at what might be necessary for each, given the rooms are various sizes. Ultimately, SAS is asking for adequate videoconferencing equipment (i.e., computer, TV, webcam).

Lori Maurer asked if in January we could revisit the ND Voice document that the action committee came up with to see if the items they came up with were implemented.

Current SAS membership for 2013-14 includes:

Judy Benchaar	343 O'Shaughnessy	1-4705	jbenchaa@nd.edu
Geoffrey Carter	230 DeBartolo Perf.		gcarte1@nd.edu
Nell Collins	318 O'Shaughnessy	1-5572	ncollins@nd.edu
Heather Denton	217 O'Shaughnessy	1-5189	Heather.Denton@nd.edu
Lynn Holbrook	B025 Performing Arts	1-0633	lholbroo@nd.edu
Lynn McCormack	356 O'Shaughnessy	1-4702	mccormack.12@nd.edu
Darlene Nowakowski	301 O'Shaughnessy	1-8069	dnowakow@nd.edu
Katie Schlotfeldt	1047 Flanner Hall	1-7316	kschlotf@nd.edu
Brenda Teshka	104 O'Shaughnessy	1-9468	teshka.1@nd.edu
Michelle Thornton	612 Flanner	1-6433	mthornt2@nd.edu